



**Committee:** AUDIT COMMITTEE  
**Date:** WEDNESDAY, 25 JUNE 2008  
**Venue:** MORECAMBE TOWN HALL  
**Time:** 6.00 P.M.

**A G E N D A**

1. **Apologies for Absence**
2. **Minutes**  
Minutes of the Meeting held on 23<sup>rd</sup> April 2008 (previously circulated).
3. **Appointment of Vice Chairman**
4. **Items of urgent business authorised by the Chairman**
5. **Declarations of Interest**
6. **Annual Audit and Inspection Plan 2008/09** (Pages 1 - 28)  
Report of the External Audit Manager
7. **Statement of Accounts 2007/08** (Pages 29 - 31)  
Report of the Head of Financial Services  
Statement of Accounts to follow.  
*(A briefing for Audit Committee, Budget and Performance Panel and Cabinet Members is to be held on 23<sup>rd</sup> June regarding this item).*
8. **Risk Management** (Pages 32 - 45)  
Report of the Head of Financial Services
9. **Constitutional Amendment - Restriction on Cabinet Members as Members of the Planning Committee** (Pages 46 - 49)  
Report of the Chief Executive
10. **Results of Internal Audit Work** (Pages 50 - 57)  
Report of Head of Internal Audit

11. **Internal Audit Annual Report 2007/08** (Pages 58 - 69)  
Report of Head of Internal Audit
12. **Annual Governance Review 2007/08** (Pages 70 - 95)  
Report of Corporate Director (Finance and Performance)
13. **Internal Audit Strategic & Annual Plans 2008/09** (Pages 96 - 113)  
Report of Head of Internal Audit

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Malcolm Thomas (Chairman), Jon Barry, Abbott Bryning, Roger Dennison, Janice Hanson, Tony Johnson and Geoff Knight

### **(ii) Substitute Membership**

Councillors Shirley Burns, Tina Clifford, Sarah Fishwick, Karen Leytham, Geoff Marsland, Ian McCulloch and Sylvia Rogerson

### **(iii) Queries regarding this Agenda**

Please contact Sharon Marsh, Democratic Services - telephone (01524) 582096 or email [smarsh@lancaster.gov.uk](mailto:smarsh@lancaster.gov.uk).

### **(iv) Changes to Membership, substitutions or apologies**

Please contact Members' Secretary, telephone 582170, or alternatively email [memberservices@lancaster.gov.uk](mailto:memberservices@lancaster.gov.uk).

MARK CULLINAN,  
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